


Job Evaluation Rating Document

<p>CUPE, SEIU, SGEU, SAHO</p> 	<p>Job Title Medical Device Reprocessing Education Coordinator</p> <p>Date October, 2009</p> <p>Revised Date June 19, 2012</p> <p>Revised Date October 18, 2023</p>	<p>Code</p> <p>439</p>
<p>Decision Making</p> <p>Responsible to plan, coordinate, facilitate, evaluate and deliver the Medical Device Reprocessing Department educational programs to meet the needs of staff.</p>		<p>Degree</p> <p>3.5</p>
<p>Education</p> <p>Grade 12. Medical Device Reprocessing Technician - Certificate of Achievement (Saskatchewan Polytechnic 212 hours) (Rating 2.0).</p> <p>*As per the MOA regarding the Education factor review (January 2019) the JJEMC will continue to utilize 584 hours as no other factors were impacted by this change. The education rating will remain at (2.5).</p>		<p>Degree</p> <p>2.5</p>
<p>Experience</p> <p>Twenty-four (24) months previous experience working in a Medical Device Reprocessing Department. Twelve (12) months on the job to become familiar with program development, delivery and evaluation and department policies and procedures.</p>		<p>Degree</p> <p>6.0</p>
<p>Independent Judgement</p> <p>Coordinates needs analysis and develops goals and objectives with desired learner outcomes. Coordinates, facilitates, delivers and evaluates Medical Device Reprocessing Department educational programs within generally accepted practice.</p>		<p>Degree</p> <p>4.0</p>
<p>Working Relationships</p> <p>Provides technical education and instruction to staff based on adult learning principles. Motivates students to take part in needs assessment and educational programs.</p>		<p>Degree</p> <p>4.0</p>

Impact of Action Insufficient resources and planning may result in minor delays in the delivery of services to other departments. Improper instruction on handling equipment may result in minor injury to staff.	Degree 2.0
Leadership and/or Supervision Provides occasional guidance to staff in the delivery of educational programs. Provides functional guidance and specialty advice to staff and community clinics on Medical Device Reprocessing Department programs/practices (e.g., sterilization, biological testing).	Degree 2.5
Physical Demands Occasional physical effort performing computer operation with regular periods of standing, walking and moving equipment.	Degree 1.5
Sensory Demands Regular sensory effort preparing, reading and presenting training material. Regular effort listening to staff.	Degree 2.0
Environment Regular exposure to minor conditions such as interruptions. Occasional exposure to major conditions such as blood/body fluids and chemicals.	Degree 3.0